

## **Budget Monitoring Full Council June 2020**

A detailed receipts and payments analysis is attached.

### **Explanation of significant variances**

#### **Staff salary**

This is the newly set up wage control account. Included in this figure is the three month's Warden salary which will be moved each month into new staff salary which will provide a more accurate reflection of the salaries position.

#### **Pension**

The same as above.

#### **New staff salary**

See above.

#### **Warden costs.**

No expenditure on equipment etc, as of yet.

#### **Payroll Admin Costs**

Quarterly return only just received and costs need to be moved from wage control account to this budget heading.

#### **Training**

Negligible spend so far.

#### **Recruitment**

No spend

#### **Project management costs.**

Negligible spend.

#### **Audit external**

Documents yet to be sent to external auditor.

#### **Audit Internal**

Bill on this agenda.

#### **Subscriptions**

On target

#### **Insurance**

Overspent. Some costs due to office project.

#### **Office Space**

Clerk to check if council needs to pay this during Lockdown.

**Office Loan Costs**

First payment to go out on 7<sup>th</sup> December 2020.

**Running Costs toilets.**

Negligible spend.

**Running Costs Office.**

No spend

**Business Rates New Building.**

Clerk in touch with CBMDC Business Rates advising that as building work now started it is incapable of beneficial occupation and refund requested.

**Sundry Office Costs**

Some spend. More items will be needed.

**New Building Top Up**

Costs for the partition will be an item on the July full council agenda. This is also to cover project management costs.

**Office Equipment.**

Items will be required for the new office.

**Printing Stationery and postage.**

Underspend due to Lockdown.

**Newsletter, Publicity and Advertising**

Newsletter needs to be arranged.

**Domain and Hosting.**

Some spend

**Website design.**

Costs for website accessibility to be paid.

**IT Support.**

Negligible expenditure so far.

**IT Equipment.**

Budget heading will need to be increased next month to accommodate the leased photo copier costs. This can be achieved by viring funds from another budget.

**Telephone**

On target

**Room Hire**

Underspend due to Lockdown.

**Storage**

Underspend due to Lockdown.

**Building Works**

On target

**Service Delivery****Emergency Support**

Expenditure mainly for new grit bins and refills of existing.

**Allotment**

No expenditure so far.

**Allotment Water Charge**

On target

**Neighbourhood Plan**

Will be some consultant meeting attendance expenditure.

**Regeneration and Tourism.**

Majority likely to be spent on street furniture painting.

**Planning documents**

No spend so far.

**Green and Clean.**

No spend so far, costs for planting come from this budget.

**Grants.**

Some expenditure this year.

**Christmas**

Item to be on July agenda.

**Changing Places**

This project needs more consideration.

**Climate Emergency.**

No expenditure due to Covid.

**Road Safety.**

Awaiting information from CBMDC.